



# WHITE ROCK ELKS #431

1469 George Street, White Rock, BC

## GENERAL MEMBERS' MEETING – DRAFT MINUTES

Tuesday, April 14, 2026 – 7:00 PM

### 1. CALL TO ORDER

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The meeting was called to order at 7:00 PM.

### 2. ROLL CALL

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In attendance: 9 Executive members, 30 members, and 5 guests.

### 3. APPROVAL OF PREVIOUS MINUTES

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The following corrections were noted by Kelly McKay:

- August 17th: “Special Events should be by TriStar”
- name corrected to “Brandall” (not “Brando”)

**MOTION:** *Approval of the minutes as amended.*

Moved by: Delys H. | Seconded by: John [Keller] | Result: CARRIED

### 4. APPROVAL OF AGENDA

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An addition was made to include a Member Proposal for Adam Nate, put forward by Jennifer Daigneault.

**MOTION:** *Approval of the agenda as amended.*

Moved by: John Keller | Seconded by: Delys H. | Result: CARRIED

### 5. MEMBER PROPOSAL

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Adam Nate – Proposed by: Jennifer Daigneault

Jennifer spoke to Adam’s qualifications:

- Personable, approachable, with a natural ability to contribute to a healthy lodge environment.
- Currently serving as First Vice of Langley Lodge, demonstrating strong commitment to Elks BC and Elks Canada.
- In the process of obtaining his Serve It Right certification in preparation for his role as Bar Manager.

**MOTION:** *Accept Adam Nate as a member of White Rock Elks Lodge #431.*

Moved by: Jennifer Daigneault | Result: CARRIED

### 6. MEMBER INITIATIONS

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The following new members were initiated:

- Dave Joy
- Irene Holden
- Sheila Davidson
- Wayne Luck
- Roberta Luck

## 7. PIN NIGHT – MEMBERSHIP ANNIVERSARIES

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**5 Years:** Mike Ray

**10 Years:** Frank Walsh, Steve Swenson, Bruce McDonald, Cheryl Jorgensen, Sandy MacKinnon

**20 Years:** Stan Engstrom

**30 Years:** Al Burns

## 8. CORRESPONDENCE

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Scott Kristjanson – Correspondence was not checked prior to the meeting; no report provided. My apologies.

## 9. TREASURER’S REPORT

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Presented by: Shane Horton. Balance sheet provided

- On budget although kitchen rentals income slightly under budget
- Overall income for March: \$4690.20
- Upcoming: Moving some funds from General Account into a Term Deposit in April

## 10. MEMBERSHIP REPORT

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Presented by: Debbie Deighton

- 24 members were lost during the renewal period.
- Renewed Membership started the year at 126; current membership stands at 133.
- Debbie will build a skill and interests list of members so the lodge can reach out to members who want to get more involved.

Jennifer: We have lots of members and new members, but few are involved in the work of the lodge and we would like to increase involvement. When proposing new members, think about what skills they can bring to the lodge. We need more volunteers. Thanks.

## 11. COMMITTEE REPORTS

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### Maintenance – Frank Walsh

- No issues to report. Everything is in good order.

### Entertainment – Jaki Gray / Pat Anderson

- Karaoke on the first and third Wednesdays of the month.
- Rough & Rocky on the Second Wednesday of the Month
- Xray’s Rockers on the 4<sup>th</sup> Wednesday of the month
- Friday programming continues as scheduled.
- Line Dancing on Mondays has raised \$1,025.

- The decision was made to discontinue entertainment programming on Tuesdays

#### **Chaplain – Cheryl Jorgensen**

- Very quiet at this time. Lynn doing well. Senga Cowie mentioned.

#### **Rentals – Kelly McKay**

- Nothing to report at this time (RFN).

#### **Charity – Scott Kristjanson / Bob O’Keefe**

- Feed the Kids: \$1,000 donated; several iPads provided.
- Avalon Recovery Centre: \$1,500 donated in partnership with Royal Bank.
- Avalon Clothing Drive: Thanks extended to Judy H. and Kelly McKay for their efforts.
- Scholarships: Three (3) scholarships of \$1,000 each are being awarded.
- Total raised: \$85,000; donations given \$100,000 in the last five years/

#### **Bar – Jennifer Daigneault**

- Additional bartenders with Serve It Right certification are needed.

### **12. UNFINISHED BUSINESS**

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#### **a) Hogmanay Event (New Year’s Eve) – Jennifer Daigneault**

Previous motion: The lounge be available from 2:00–10:00 PM on December 31st to celebrate Hogmanay and the East Coast New Year’s Eve. Update provided:

- Event is proceeding.
- Executive recommendation: 2:00–7:30 PM, with last call at 6:30 PM.
- John Keller will hold an Elks event for New Year’s downstairs.
- Hogmanay has historically included Highland Dancers and a Scottish Band.

**MOTION:** *Proceed with the Hogmanay event as discussed.*

Moved by: Linda | Seconded by: Al Burns | Result: CARRIED (2 against)

#### **b) Avalon Recovery Society Clothing Drive (Seasonal) – Judy Hrynenko**

- Judy thanked all members who donated clothing.
- Winter clothing will be donated to Hospice.

#### **c) Garage Sale – April 2026 – Judy Hrynenko / Al Burns**

- Set-up: Saturday at 7:00 AM; 15 member tables available.
- Doors open to the public at 9:00 AM.

#### **d) Elks Provincial AGM – Osoyoos – Jennifer Daigneault / John Keller / Ray**

- Attendees: Wade Edwards, Scott Kristjanson, Al Burns, Jennifer Daigneault, Delys H.
- Budget allocated: \$3,000 (to cover gas, hotels, and registration fees).
- Board Executives will have their gas, hotels, and registration fees covered
- Other members who attend will have only their registration fees covered
- Discussion: Ray raised the question of whether covering all expenses sets a precedent. In the past, only partial coverage was provided. Matter tabled for further review.

### 13. THE LANGUAGE OF THE GAVEL

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As a reminder to members, the following protocol applies:

**1 rap:** Meeting called to order by the President; also signals members to be seated after standing.

**2 raps:** Executive to stand.

**3 raps:** Entire lodge to stand.

### 14. NEW BUSINESS

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#### a) TipTap – Reallocation of Funds

Discussion regarding reallocation of \$1,800 from the TipTap budget:

- Bob O’Keefe noted that a request was made to negotiate with the vendor and the payment processor. The lodge had agreed to a one-year trial.
- Leslye Walker moved to retain the funds within the TipTap budget.
- Jennifer Daigneault noted that no member has stepped up to drive the initiative. In fact, the initiative was introduced by Bob, however what’s required is the committees and their volunteers to oversee the plug-in at events, rentals, and any gathering of members and guests. No members have stepped up to attend to the operation of the Tip Tap. So this potential fundraising initiative has been withdrawn.

**MOTION:** *Reallocate \$1,800 from TipTap budget.*

Moved by: Al Burns | Seconded by: Shane Horton | Result: CARRIED (31 For, 7 Against)

#### b) National Convention Expenses – Reallocation of Funds / Bar Cage

Discussion regarding reallocation of up to \$5,000 from the National Convention budget toward a security cage for the bar:

- Kelly McKay moved to redirect funds of up to \$5,000 (originally set aside for the convention) toward purchasing/installing a cage for the bar area.
- Jennifer Daigneault: Private events require preventing access by guests and children.
- Peter Raised the question of necessity, noting that prior to COVID, bartenders secured all alcohol in the back.
- John Keller: Has been requesting a cage for four years. Back door is frequently left open during rentals; cannot ask others to monitor it.
- Frank Walsh: Requesting quotes for a cage.

**MOTION:** *Reallocate up to \$5,000 from National Convention budget to purchase a bar security cage.*

Moved by: Kelly McKay | Seconded by: John Keller | Result: CARRIED

#### c) Financial and Procedural Review Report – Bob O’Keefe

Mike Ray and Bob O’Keefe conducted a financial and procedural review approximately one month ago. Findings presented:

Positive findings:

- Lodge is following Generally Accepted Accounting Practices (GAAP).
- Financial management is sound; cash handling is adequate.

Areas of Concern:

- No Treasurer currently in place. Finance Committee: Sherry, Debbie, and Shane.
- No backup of financial data exists.
- Liquor inventory is not being conducted on a regular basis.
- Signed cheques have been left unsecured on a desk for pickup – a significant security risk.
- \$98,000 in account; a large portion should be placed in GICs.

Priorities identified:

- Appoint a Treasurer.
- Establish written policies for financial disbursements.

eTransfer Discussion:

- eTransfers are considered secure; funds move directly between banking institutions.
- Auto-deposit feature increases security.
- Caution: Grand Lodge lost \$25,000 to a fraudulent invoice. Lesson learned: all outgoing transfers must be verified.
- Cyber-insurance covers fraudulent outgoing transfers. White Rock Elks has this coverage (confirmed).
- Recommendation: All outgoing eTransfers require approval by two authorized signatories.
- Current risk: Logging into the bank account does not require multiple signatures; eTransfers can be performed unilaterally. This must be addressed.

Recommendation: White Rock Elks should embrace eTransfers with proper dual-authorization controls in place.

#### **d) BC Elks Region #3 Meeting Update (April 12, 2026) – Jennifer Daigneault**

- Meeting held in Langley the previous Sunday.
- Introduction of new Provincial President Ruth.
- New Resolutions are due by April 30th; lodges may forward them to BC Elks.
- Lodges should ensure they carry Directors' Insurance. White Rock Elks confirmed to have coverage (thanks to Bob O'Keefe).
- BC Elks exploring new ways to connect with member lodges.
- A Core Review of the Elks organization has been initiated by BC Elks.

#### **e) Complimentary Drinks Policy – Jennifer Daigneault**

Considerable confusion exists regarding entitlement to complimentary drinks. The following was discussed and clarified:

- Executives and Bartenders: Entitled to one (1) complimentary drink. This may be carried forward for up to one week but may not be gifted to others or stacked.
- Volunteers: Coordinators should provide a list to the bar. Coffee and pop are complimentary.
- John Keller: Confirmed that comp drinks are recorded in the bar book.
- Delys H.: The Apple system and the book both track comps – all is recorded.
- Kelly McKay: The President has the authority to issue a complimentary drink.
- Lesley Walker: Suggested reviewing the total value of comps issued monthly; proposed limiting comps to members' birthdays only.

A committee will be struck to create a formal written list of complimentary drink rules.

**f) BC Elks Annual Conference – Jennifer Daigneault**

Update provided regarding the upcoming BC Elks Annual Conference. No motion at this time.

**15. GOOD OF ORDER**

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**National Conference Viewing – July 9th**

Discussion on hosting a viewing of the National Elks Conference in the lounge and inviting other lodges:

- Kelly McKay inquired about food and bar service. Event date: July 9th.
- Dave Joy: Suggested checking whether other lodges are organizing the event; proposed reaching out for collaboration.
- Roger Hussen: Noted the National website has a Zoom viewing list.
- Fee to attend: \$25.00 per person.

**MOTION:** *Table the motion to watch the National Conference in the lounge.*

Moved by: Al Burns | Seconded by: Delys H. | Result: CARRIED – Motion Tabled

**16. ADJOURNMENT**

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The meeting was adjourned at 8:40 PM.

**NEXT GENERAL MEMBERS’ MEETING: Tuesday, May 12, 2026**

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Secretary, White Rock Elks Lodge #431

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President, White Rock Elks Lodge #431

Date: \_\_\_\_\_